

FCCB – Outreach  
Financial Protocols for Short Term Missions (STM)

FCCB is dedicated to the premise that the success of a church is measured by “How many we send”. In other words, the church wants to do everything possible to encourage members of the church family to be involved in outreach work locally, nationally, and internationally to communicate and demonstrate the realities of the Gospel of Jesus Christ.

To that end, the Outreach Team has set up protocols to assist in one of the more difficult parts of mission work and trips; finance and fund raising. If you are interested in receiving financial assistance from FCCB for a STM outreach work or trip please take note of the following guidelines:

1. Each applicant must contact Linda Klippenstein, current Outreach Team Financial Coordinator (OTFC). Do not go to the Finance Team or the Board of Elders. Money is included in the Outreach Budget for Short Term Mission activities.
2. After contacting the OTFC each individual who wants to participate in a STM project should download and complete an application from the FCCB website. If the STM involves a group larger than two people their leader should meet with the Deacon of Outreach to discuss preparations. Each group must appoint a treasurer to keep track of the money raised by each individual, noting when each individual’s goal is met.
3. All individual applications must be submitted to the OTFC before meeting with the Outreach Team for an interview.

4. When applicants are ready to start raising money they should adhere to the following guidelines:

1/3 of each person’s support may be raised by that individual from people outside FCCB. Emails and letters should not be sent to the FCCB Family.

1/3 of each person’s support may be raised through individual or group fund raising activities which are open to the FCCB Family and/or the general public.

**Up to 1/3 may be obtained from the FCCB General Fund Outreach Budget.**

5. Each applicant is encouraged to set up a display in the gathering area for at least two different Sundays before the STM event.
6. After an interview with the Outreach Team, the applicant(s) will be notified as to how much the church will contribute from the STM Fund. Available amounts are dependent on number of trips and applications each year.

7. Each applicant, or group treasurer, should provide specific information re where the collected funds are to go as well as the dates the money needs to be dispensed.
8. It is expected that all applicants/groups will give a report to the church family within a month or two after the STM is completed.
9. Please do not hesitate to contact the Outreach Team with any questions or concerns.